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**STUDENT REPRESENTATIVE COUNCIL**

**DATE: 11 February 2022**

**TIME: 3:30 PM – 5 PM**

**February Agenda**

1. **Procedural Matters**
	1. Welcome, Introduction, and Apologies
	2. Acknowledgement of Traditional Custodians of the Land
	3. Declarations of Interest
	4. Starring of Items
	5. Order of Business
	6. Confirmation of Previous Minutes
	7. Confirmation of Member Reports
	8. Action Sheet from Previous Meeting
2. **General Business of the Council**
	1. Report from the Chair
	2. Report from Student Community
	3. Report from Collectives
	4. Report on SRC Budget

SRC reps with budget portfolios assigned to provide updates in their member reports and/or mention them in the monthly SRC meetings.

* 1. Reports and Recommendations from SRC Committees
1. **New Business of the Council**

**3.1 Increased NUS Presence and Involvement [to readdress from Jan meeting]**

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| **Issue** | Lack of General Awareness and Support of NUS at WSU |
| **Date** | 01/01/2022 |
| **Mover** | Simon Preuss-Kearney |
| **Seconder** |  |

**Issue Description:**

There is a general lack of awareness and interest of the National Union of Students (NUS) at WSU. If you were to take random samples of student’s general awareness of what the NUS is, or what it does – you are likely to find most students on campus have little to no idea of what you are asking them. This could be considered unfortunate, as this is the peak student representative body to support and fight for students – yet our diverse demographic is not aware that they are entitled to some support from the union (should they contact them). Additionally, many of our students are the first of their families to attend University, with many others also being lower socioeconomic in status. The NUS should be a perfect body to support and advocate alongside the SRC and the students for better support and change for these students, who oftentimes manage precarious study/working lives. Therefore, it seems that getting more actively involved with the NUS is long overdue.

**Portfolios/Students Impacted:**

Any students, especially the politically motivated/interested.

**Recommendation:**

I believe we should conduct the following actions:
Organising interviews and gather information from each of the factions (in partnership with WSUP) to profile and objectively present each faction and their beliefs to the student cohorts.

Discuss and suggest future induction practices for the NUS (Like information packages that can be sent out to the school each year and disrupted to the NUS Delegates – this really should be sent to all Universities, but for ours this would be particularly helpful).

Put these into action through a working group to best decide the outcomes and goals for introducing the NUS to the student body, as well as discover what the Western student body wants from NUS.

**Justification/Reason for Recommendation:**

We are a paying member/supporter of the NUS with 7 delegates which attend conferences, yet many students of Western aren’t even aware of the NUS’s existence, or the benefits and opportunities tied to student lobbing and activism. By organising a working group, we can go about changing that, and better connecting our University with the NUS, for the benefit of our students.

**Budget Impact:**

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| **Items** | **Quotes/Cost** |
| Covering any possible rewards for participation in surveys and/or promotional material | $1000 |

**Proposed Action:**

I propose that the SRC create a working group to organise possible NUS involvement, gather information from the NUS, and make information about them available to the cohort, supported with a budget of $1000 to support this initiative.

**Notes from January Meeting:**

* SRC to revise NUS agenda item in February or March meeting. And reps to spend time familiarising themselves with NUS and what they do
* Emma to get back to the SRC with estimated affiliation cost and list of elected reps for 2022

**3.2 Ongoing SRC Resignations**

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| **Issue** | Reps leaving SRC with no replacements lined up |
| **Date** | 30/01/2022 |
| **Mover** | Sarah Cupitt |
| **Seconder** | Alannah Hader |

**Issue Description:**

There have been ongoing resignations since the end of last year within SRC, some for personal reasons and others due to finishing studies. As a result, SRC is on it’s way to loosing a fair amount of reps if we don’t have an EOI before the next quarter being April.

**Portfolios/Students Impacted:**

The entire SRC team alongside student groups without an elected rep at present.

**Recommendation:**

To fill rep positions due to resignations of over 5 src reps and more to come before April.

**Justification/Reason for Recommendation:**

Need more hands on deck for student groups that are now not being attended to, e.g. international students and smaller campuses.

**Proposed Action:**

* + Exec to have discussions with Grant regarding more frequent EOIs

**3.3 Welcome Week Discussion**

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| **Issue** | Welcome Week discussion |
| **Date** | Feb meeting |
| **Mover** | Cameron Chesters |
| **Seconder** | Sarah Cupitt & Sanjay Thapa |

**Issue Description:**

We have Welcome Week Celebrations during the first week of March. This discussion is to sort out a few details.

1. Who will be the volunteers on each day?
2. Who is happy to run laser tag?
3. What other initiatives do we want on the day? (e.g. handing out ice creams)
4. How can we maximise the accessibility of helicopter rides if it is to go ahead? (Note: Sydney Helicopters has experience catering to different degrees of passenger ability)

**Portfolios/Students Impacted:**

Everyone.

**Proposed Action:**

The SRC discuss Welcome Week.

**3.4 Issues platform**

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| **Issue** | A standardized issues form / link |
| **Date** | 02/02/2022 |
| **Mover** | Bakar |
| **Seconder** |  |

**Issue Description:**

* This is an extension of a previous issue pertaining to student complaints.
* After discussions with Office of Governance (OGS) and Student services hub (SSH), a digital triage system appeared to be the best way of lodging issues from students.
	+ SSH will be giving feedback to the platform developers working on western now to include student reps in the triage system if relevant.
	+ Furthermore, refining the ‘contact us’ form on the SRC website to act as a mini triage system thereby inviting students to raise issues with the SRC there,

**Portfolios/Students Impacted:**

* body of students

**Recommendation:**

* *­*For noting
* Future refinement of contact us page on SRC website

**Justification/Reason for Recommendation:**

* As part of representing students, the SRC needs to receive issues from students themselves.
* If students were invited to use the contact us form, it would be too general, and they can lodge almost anything
* A mini-triage system that refined student’s complaints/issues on the SRC website would reduce the load on the SRC to sift through the issues complained about.

**Budget Impact:**Unsure at present – will look into this after other projects finish.

**Proposed Action:**

* Nil at present, for noting.

**3.5 Meet with WSUP**

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| **Issue** | Collaboration with W’SUP |
| **Date** |  |
| **Mover** | Bakar Mohamad |
| **Seconder** |  |

**Issue Description:**

* Issues have been raised pertaining to WSUP’s inactivity.
* Furthermore, I would like to collaborate with WSUP on some of the SRC’s initiatives including extracting data, investigating systems within the university etc

**Portfolios/Students Impacted:**

* WSUP

**Recommendation:**

* I would like to set a meeting with WSUP on behalf of the SRC to:
	+ Collaborate on projects
	+ Encourage more critical investigation into some systems in the university
	+ Gain reassurance of their activeness/inactivity 🡪 ?solution

**Justification/Reason for Recommendation:**

* To collaborate with WSUP on crucial student issues.
* To ensure we have a functioning and effective student journalism team.

**Budget Impact:**Nil

**Proposed Action:**

* Bakar to set a meeting with WSUP if other members feel like it is within right of the SRC + it is warranted.

**3.6 Unofficial Transcripts**

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| **Issue** | Option for unofficial transcripts removed |
| **Date** | 02/02/2022 |
| **Mover** | Bakar Mohamad |
| **Seconder** |  |

**Issue Description:**

* Removal of option to receive unofficial transcript

**Portfolios/Students Impacted:**

* The entire body of students.

**Recommendation:**

* Raise this within senate to reinstate this as an option

**Justification/Reason for Recommendation:**

* To allow students an unofficial transcript cost-free

**Budget Impact:**nil

**Proposed Action:**

* For noting.
1. **Other Business**
	1. Student Community and Parents Union Discussion – Hollie Hammond
2. **Next Meeting and Close**
3. **Additional Documents**
	1. July 2021 Action Sheet

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| **July Action Sheet** |
| **Action** | **Responsibility** | **Completion** |
| Razin to follow up on Intersession Day Out after COVID-19 and get more info from Rameez. | **Razin** | **Planning for post COVID** |
| Crystal to initiate a plan to advocate for Nirimba and Bankstown Campuses. | **Crystal** | **Ongoing** |
| Start an action group to enquire about residential student issues. | **Alannah** | **Ongoing** |
| Alannah to start a working group with all reps for the 'Happy Hour' initiative | **Alannah** | **Ongoing** |

* 1. August 2021 Action Sheet

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| **August Action Sheet** |
| **Action** | **Responsibility** | **Completion** |
| Collective Officer Honorariums - Danielle to send a blanket email and organise a zoom meeting to discuss further. | **Danielle, Richard, Simon, Sarah** | **Ongoing (readdress at Feb meeting)** |

* 1. September 2021 Action Sheet

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| **September Action Sheet** |
| **Action** | **Responsibility** | **Completion** |
| International Student Collective – working group and meeting | **Loore (needs to be allocated to new rep after April EOIs)** | **Ongoing** |

* 1. October 2021 Action Sheet

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| **October Action Sheet** |
| **Action** | **Responsibility** | **Completion** |
| SRC newsletter – Alannah to discuss with Grant and Sarah | **Alannah** | **Ongoing**  |
| Muhammad is happy to pick up Anushka's action items. (Have not heard from Anushka so is working with Grant on this matter) | **Muhammad** | **Ongoing**  |
| Host ongoing discussions with international students and SRC reps. First meeting 25th Oct – brief updates on data packs for 2022 and SRC working group discussions | **Loore** | **Ongoing** |

* 1. December 2021 Action Sheet

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| **December Action Sheet** |
| **Action** | **Responsibility** | **Completion** |
| Sarah to include 2k for Sharmin's agenda item under campaign allocation in the budget committee meeting for January | **Sarah** | **Ongoing** |
| Bakar to further work on collaborations for the school-wide campaign starting with the School of Psychology | **Bakar & campus reps** | **Ongoing** |
| Simon to form a working group to organise future events with Pride Football Australia and SRC related soccer events for 2022 | **Simon (EOIs from Tiffany, Sarah, Sanjay & Jasmine)** | **Ongoing** |

* 1. January 2022 Action Sheet

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| **January Action Sheet** |
| **Action** | **Responsibility** | **Completion** |
| Action: Simon to provides updates of Pride Football Working Group in Feb meeting  | **Simon** |  |
| Sarah to send the 13k equipment list alongside SSAF survey and meeting minutes | **Sarah** | **Completed** |
| Sarah to follow up if Hollie will be present at Feb meeting (Student Community and Parents Union Discussion) | **Sarah** | **Ongoing (reached out and haven’t heard back)** |
| Alannah to curate poll for SRC office clean up across campuses | **Alannah** |  |
| SRC to revise NUS agenda item in February or March meeting. And reps to spend time familiarising themselves with NUS and what they do | **All reps** |  |
| Bakar to work on student polls and create a working group for further discussions on this initiative as a team | **Bakar** |  |
| Bakar to start an action group for student rep collaboration and to update us in the February meeting | **Bakar** |  |
| Bakar to work on student assistance for SRC | **Bakar** |  |
| SRC reps with budget portfolios assigned to provide updates in their member reports and/or mention them in the monthly SRC meetings | **All reps** |  |
| Emma to get back to the SRC with estimated affiliation cost and list of elected reps for 2022 | **Emma Hogan** |  |